

## **Minutes of a Special Meeting of the Pine Orchard Association Zoning Board of Appeals**

**August 31, 2023**

A special meeting of the Pine Orchard Association (POA) Zoning Board of Appeals (ZBA) was held on ZOOM on August 31, 2023, at 3:00 p.m. with the following members joining in: regular members Marshal Gibson (President), Jeanne Hughes, James Killelea, Judith Liebmann, Eric Rose, and alternate members Michelle Blank and Maureen Herbert. Also present on the ZOOM call were POA President Vincent Giordano and POA Secretary Peter Robinson.

The ZBA President opened the meeting by stating the purpose of the meeting: to elect a President and Secretary for the ZBA. He began by asking if anyone would volunteer to take the position of Secretary. There were none. The POA Secretary stated that the position of ZBA Secretary had few responsibilities, but the POA President stated that the new ZBA Secretary would be responsible for submitting written minutes for all regular and special ZBA meetings. Jeanne Hughes asked Maureen Herbert if she would assume the role of Secretary if the one person not on the call, Vining Bigelow, would not take the position. Maureen agreed. The ZBA President stated that he would call Vining.

The ZBA President then stated that he would be happy to continue as President. Jeanne Hughes and Eric Rose agreed that they would be happy to have him continue. There was no dissent from those participating on the call.

The POA President then asked if the ZBA preferred ZOOM or in-person meetings. Jeanne Hughes said that the last two ZBA meetings had been in-person and the consensus was in-person meetings were preferred over ZOOM. Next the POA President reported that there had been significant animal damage to the POA building. The damage had been repaired and upgraded in some instances. Finally, the POA President asked if the ZBA was satisfied with the communication between the ZBA and the POA's Zoning Commission and the Zoning Enforcement Officer Laura Magaraci. Members replied in the positive.

The ZBA President adjourned the meeting at 3:12 p.m.

Respectfully submitted,

Maureen Herbert,  
Acting Secretary