

" May 18, 1999
Pine Orchard, CT

TO THE MEMBERS OF THE EXECUTIVE BOARD OF THE PINE ORCHARD
ASSOCIATION:

At the call of the President there will be a special meeting
of the Board on Monday, May 24, 1999 at 7:30 PM in the
Municipal Building to consider the following:

1. Committee Reports on: Police, Hedges, Waterfront,
Planning, Building Maintenance, and the Treasurer's
report.
2. Consider and adopt a budget for 1999-2000 in accordance
with recommendations from the Treasurer.
3. Receive and act on the Assessment List as prepared by the
Clerk, pursuant to law.
4. Levy a tax and arrange for its collection.
5. Accept resignation of Roger Lowlicht and appoint a
replacement.
6. Consider nominations for the four* upcoming vacancies on
the Executive Board.
7. Set or confirm date for the Annual Meeting
8. Appoint Dog Warden and discuss dog problem on Crescent
Bluff.
9. Appoint Waterfront Chairman
10. Appoint committee to collect and compile history of Pine
Orchard for our upcoming Centennial.
11. Transact any other business which may come before the
meeting.

Attest: Richard Greenalch, President "

NOTE CHANGE OF MEETING TIME DUE TO LENGTH OF AGENDA

*Members whose terms expire this year are: Earl Carlin, Lois
Jacob, Teresa Storer and Robert Valley

The Pine Orchard Association

8 Anchorage Road
Branford, CT 06405

| | 1998-1999 7/1/98-5/15/99 <u>ACTUAL</u> | ESTIMATE YEAR <u>YEAR</u> | 1998-1999 ANNUAL <u>BUDGET</u> | 1999-2000 ANNUAL <u>BUDGET</u> | |
|---------------------------------|--|---------------------------------|--------------------------------------|--------------------------------------|--------|
| Tax Revenues | \$71,408 | \$71,408 | \$70,000 | \$70,000 | 64 |
| Miscellaneous | <u>7,992</u> | <u>8,292</u> | ----- | ----- | 3 |
| <i>the police firehouse</i> | 79,400 | 79,700 | 70,000 | 70,000 | 67 |
| | | | | | |
| Police | 23,237 | 29,057 | 51,000 | 51,000 | 40 |
| <i>with tax increase</i> | | | | | |
| Municipal Building | 2,732 | 3,018 | 7,000 | 7,000 | 6 |
| <i>the insurance</i> | | | | | |
| Office/General | 6,615 | 7,811 | 5,400 | 8,000 | 8 |
| Insurance | 4,464 | 4,464 | 5,000 | 5,000 | 2 |
| Legal/Zoning | 1,061 | 1,084 | 1,000 | 5,000 | 2.5 |
| Waterfront | <u>4,500</u> | <u>4,500</u> | <u>10,000</u> | 15,000 | 13.5 |
| | 42,599 | 49,934 | 79,400 | 91,000 | 75,000 |
| | | | | | |
| Excess | 37,801 | 29,866 | (9,400) | (21,000) | |
| Cash - Beginning | <u>57,489</u> | <u>57,459</u> | <u>56,000</u> | <u>87,000</u> | |
| Cash - End | <u>\$95,260</u> | <u>87,325</u> | <u>46,600</u> | <u>\$66,000</u> | |

President Richard Greenalch called the meeting to order at 7:35 PM, Monday, May 24, 1999. Others present were: Bob Valley, David Schaffer, Earl Carlin, Jim Redden, Janice Gruendel, Ed Johnson, Teresa Storer, Bob Sherwood, Lois Jacob and Elaine Littlehales.

Jim Redden gave the Police Report. Headquarters no longer segregates the Pine Orchard report so details were unavailable. Police coverage is down from other years as the supernumeraries would rather sign on for other, surer, extra duty. However, there have been no complaints from residents and no increase in crime, and his suggestion was to leave things as they are for now. Bob Sherwood confirmed that no bill for gasoline has been received all year. He also noted that coverage is light because the supernumeraries are only given a few hours notice that the job is available. Regular police seem not to want the extra duty, probably because a manpower shortage has them working extra hours. He also asked if we were going to buy a new patrol car this year as planned. (Later in the meeting when discussing the budget, the Board decided to postpone buying a new car until we see how this limited coverage works out.) There were a number of questions Jim couldn't answer and it was agreed that we invite Chief Robert Gill to a meeting as soon as possible.

Lois Jacob provided the Board with a list of 8 properties where overgrown hedges and/or shrubs impede visibility on corners; one with a large tree. It was agreed we write to the property owners calling attention to the problem and setting a time limit, as well as stressing their liability. If the shrubbery is not trimmed in a timely manner the Board will hire someone to trim and bill the home owner.

On the waterfront, two problems need attention immediately. The deteriorating steps on the walkway to the beach on Island View and Waterside, and the seawall at Brown's Point which has been severely undermined over the winter. The wooden steps at Halstead Lane need to be put in as soon as possible.

Planning Committee Chairman David Schaffer reported that the P.O. Club Comfort Station, approved in October, had come before the committee again as the Club wants to move it over near Blackstone Avenue across from the Young Park ballfield. A scheduled May meeting was cancelled and the project put on hold.

Bob Valley reported on water damage problems in the Municipal Building during the winter when the furnace quit and pipes burst. Plumbers and furnace people came and made the necessary repairs though the door to the Board Room had to be broken in. He and Roger Lowlicht vacuumed and mopped and ^Nlasting damage was done. The repaired door has been paid for but no other bills have been turned in to the Treasurer yet. The sign for the Building has been paid for, but has not been put up nor have the "Welcome to Pine Orchard" signs been erected, though also paid for.

Bob Sherwood gave the Treasurer's report and distributed printouts of the expenditures for the year and the proposed budget for the coming year (attached to and considered part of these minutes).

There was considerable discussion on several line items. It was agreed, as already reported, to not buy a new police car this year as well as to eliminate from the budget the \$5,000 set aside for same each year. Since all shifts are not being covered by the Police, it was agreed to reduce the proposed Police budget from \$51,000 to \$40,000. Municipal Building budget was reduced from \$7,000 to \$6,000; Legal/Zoning from \$5,000 to \$2,500; and Waterfront from \$15,000 to \$13,500, bringing the total to \$75,000. The Board approved the budget as amended. They also approved raising the fee for a Building Permit Application from \$10 to \$25. Mr. Greenalch will remind the First Selectman about the rental for the garage in the Municipal Building which still houses a piece of Fire Apparatus.

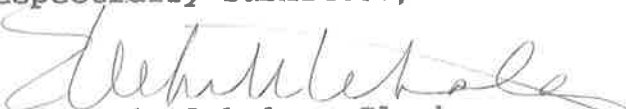
It was moved and approved that the Board receive and approve the Assessment List as prepared by the Clerk. It was proposed that the Board set a mill rate of 0.8 and approved with one abstention.

The Board accepted the resignation of Roger Lowlicht, and Vinning Bigelow was recommended to replace him. Earl Carlin and Bob Valley declined to run for another term; John Donegan and Ed Brandt were suggested as replacements to be elected at the Annual Meeting. Lois Jacob and Teresa Storer will continue to serve. Teresa agreed to take on the job of Dog Warden and the Board will ask Police Chief Gill how to proceed with implementing the fine as found in our ordinance.

Elaine Littlehales will undertake to form a committee to gather historical information in preparation for our 100th anniversary in 2003. Another Pine Orchard picnic was agreed upon, Betty Ann Donegan and Kathy Greenalch being willing to do it again. Dick Greenalch noted the lack of a Vice President and asked the Board to consider who the next President might be when his term is over. The date for the Annual Meeting was set for July 12, 1999, in the Chapel at 8:00 PM. Dick will arrange for the building.

The Meeting was adjourned at 9:55 PM

Respectfully submitted,



Elaine Littlehales, Clerk

"June 1, 1999
Pine Orchard, CT

TO THE MEMBERS OF THE EXECUTIVE BOARD OF THE PINE ORCHARD ASSOCIATION: At the call of the President there will be a special meeting of the Board on Monday, June 7, 1999 at 8:00 PM in the Municipal building to consider the following:

1. Interview with Police Chief Robert Gill, including but not limited to, extra coverage for Pine Orchard and implementation of our dog ordinance.
2. Nominate one additional Board member to be elected at the Annual Meeting in July.
3. Transact any other business which may come before the meeting.

Attest: Richard Greenalch, President "

MINUTES OF A SPECIAL MEETING OF THE EXECUTIVE BOARD OF THE PINE ORCHARD
ASSOCIATION June 7, 1999

President Dick Greenalch called the meeting to order at 8:05 PM. Others present were: Bob Valley, David Schaffer, Lois Jacob, Ed Johnson, Jim Redden, Teresa Storer, Earl Carlin, Elaine Littlehales and special guest, Police Chief Robert Gill.

Police Chief Gill gave an initial statement outlining what we are up against in procuring the additional police coverage we asked for. He said we are now averaging 4 days a week coverage; there is nothing he can do because the present system is in the union contract. When changes in the contract were made last year, the police were confident they could cover the extra duty. The facts are that the present force is overworked and the officer assigned Pine Orchard has the privilege of taking his name off the list at the last minute, leaving no other patrolman the chance to take it instead.

In answer to Board member's questions, the following facts were brought out:
Regular cars are patrolling more in P.O. They have always covered "significant" calls.

We are probably getting less coverage than some other parts of Town. Pine Orchard is a low crime area; no busy intersections, no businesses, etc. The visibility of an extra car is probably a deterrent. However, there is a special deployment to this area at times such as the Branford Festival, Fireworks night at Branford Point, etc.

There would probably have to be a change in scheduling if there were no Pine Orchard police. It is the responsibility of the Shift Commander to make sure all areas of Town are covered.

Road jobs pay the same as Pine Orchard duty: \$21 an hour.

The problem of short notice of job availability was acknowledged. However it would not be appropriate for us to talk with the Union.

It would not be possible to restart coverage if once we let it lapse.

The Town will be hiring new personnel soon, but 2 years elapse before new recruits are part of the force.

There are 44 full time patrolmen; 2 new ones in September, which is a little lower than other towns our size, but they are all on the low side. There are never fewer than 4 on duty at any given time of day. Regular cars can do a stakeout on 146 for speeders.

The police get involved with roaming dogs when the Dog Warden is unavailable.

To implement our ordinance, have our Dog Warden get the facts in writing, bring to police and they will issue a citation.

In order to appeal to the Union, we need to write to the Labor Attorney who negotiates with the Union. Chief Gill will see that he gets the letter. New contract negotiations begin on Wednesday.

After Chief Gill left, Mr. Greenalch noted that all the signs into Pine Orchard were in place, as well as the one on the building. He has checked

the waterfront problems mentioned at our last meeting and has contacted Andy DaRos to look at it and give an estimate. The picnic will be held mid-August. The Board accepted the nominations of John Donegan and Ed Brandt to the Board to be voted on at the Annual Meeting. The Board also approved the re-appointment of the ZBA member whose term expires in July. There was a brief discussion about amending the Regs to include a 25' setback for hedges, but the feeling was it would be better to make no changes.

As the temperature was 95, the motion to adjourn the meeting at 9:10 PM was heartily accepted.

Respectfully submitted,



Elaine Littlehales, Clerk

"June 15, 1999

TO ALL PROPERTY OWNERS QUALIFIED TO VOTE AT THE ANNUAL MEETING OF THE PINE ORCHARD ASSOCIATION

("Evey member of the Association of the age of EIGHTEEN YEARS or over so long as he or she continues to own real estate within the limits of said Association..." See Sect. 4 of By-Laws)

The ANNUAL MEETING of The Pine Orchard Association will be held at the Pine Orchard Union Chapel, Pine Orchard, Connecticut on Monday, July 12, 1999, at 8:00 PM Promptly, for the following purposes:

- 1. To elect by ballot four persons to serve on the Executive Board for a term of three years from the date of their election. The Executive Board and its nominating committee proposes the following for a three-year term: Edward Brandt, John Donegan, Lois Jacob, Teresa Storer Other nominations will be accepted from the floor. However, such nominees should have expressed to their nominators their willingness to serve.
2. Brief committee reports on activities of the past year.
3. To transact any other business within the power of the meeting which may be brought before it.

Attest: Richard Greenalch, President Elaine Littlehales, Clerk "

Table with 4 columns: FINANCIAL SUMMARY, EXPENSES, PROPOSED BUDGET, and sub-columns for 1998-1999 Budget, Est. Expenses, and 1999-2000 Budget. Rows include Police, Municipal Bldg., Office/General, Insurance, Legal/Zoning, Waterfront, Totals, Cash Balance, and Grand Lists.

MINUTES OF THE ANNUAL MEETING OF THE PINE ORCHARD ASSOCIATION

July 12, 1999

The meeting was called to order at 8:05 PM, approximately 60 people representing 42 families were in attendance. Board members present: Jim Redden, Earl Carlin, David Schaffer, Teresa Storer, Ed Johnson, Lois Jacob, Bob Valley, Dick Greenalch and Elaine Littlehales.

In his opening remarks, the President noted that Pine Orchard was in its 97th year as a Chartered Organization, introduced the Board and thanked the outgoing members, Valley and Carlin, for their years of service. New residents were asked to stand and introduce themselves and DeFilippo, Einhorn, Acunzo, Peterson and Schwab did so and were welcomed. It was moved and approved that the Minutes from last year be approved as presented. As there were no nominations from the floor, the motion was made and carried that the Secretary cast one ballot for the slate as presented, thereby electing Ed Brandt, John Donegan, Lois Jacob and Teresa Storer for three-year terms.

As has been the practice for several years, committee reports were given and questions and comments held for the end. Jim Redden, Police Commissioner, reported that there has not been much trouble in our neighborhood and regreted he could not give an itemized breakdown as in years past as the report comes from the Police Department's computer which no longer differentiates areas. The garage agrees that the police car ought to last 2 or 3 more years, and he explained the system for police coverage as it now stands (as reported in the June minutes in detail.)

Mr. Greenalch reported on repairs to the Waterfront. Repairs at Brown's Point to sidewalk and seawall will be undertaken within a few weeks. Cement step at Waterside right-of-way has been repaired; broken steps at the end of Chapel are repaired and reports of damaged steps at Halstead will be investigated promptly.

In Treasurer Bob Sherwood's absence, Mr. Greenalch gave a brief financial report - 1998-1999 Taxes received, \$71,445; disbursements, \$46,713. The Town is still renting a stall in the Municipal Building at \$2,400 a year. He also noted that copies of Seward & Monde's audit were available. In other business he mentioned a committee which is being formed to remark our 100th anniversary in 2003 and asked those interested to sign up. The Annual Picnic will be held on Aug 22 and volunteers are needed. Four signs at the entrances to Pine Orchard were erected and stolen very shortly thereafter. It does not appear to be the work of children; two have been retrieved from the Department of Public Works where they were dumped. The removal of the signs is under investigation.

A question and answer period included the following:

Michael Platt, representing a group of neighbors, reported their concern with traffic on Club Parkway and Island View Avenue moving too rapidly for the safety of the many children in the area, and asked if there was

some way speed could be reduced, and suggested removable speed bumps. On the south side of Island View there is a problem of hedges allowed to grow so tall water views from the north side are obliterated. He also commented on safety issues on beach right-of-ways where shrubbery is too tall. He asked where all the right-of-ways are, have we lost any as he'd been told, and just what is Association property? He reported that Clarence Blair has surveyed almost all of Pine Orchard and suggested we purchase copies. Another item was an "abandoned" house on Chapel Drive which is reported to be harboring rodents and could the Branford Board of Health be brought in to solve the problem? He asked what is our financial reserve (\$56,000) and agreed it should be at least \$30,000 against waterfront repairs. He also had a question about the Chapel building and was referred to Nancy Wheeler or Barbara Colley.

The President, and members in the audience, addressed the questions as follows: All agree cars drive too fast for conditions although radar on Island View last year showed 20 to 25 MPH was the norm. The Town is adamant about no speed bumps on Town roads, and signs have been asked for repeatedly with no result. However, we will try again. As to hedges, the Association has no authority when it comes to views; safety is our only issue. The empty house was reported about to go on the market last year, but since nothing has happened, we will contact the Health Department.

Gail Standish provided the Board with a list of 17 area residents who wish a stop sign to be installed at the corner of Chapel and Island View which the Board will forward to the Town. Several would like one at Island View and McLean Place as well.

Firefighter Jeff Hotz reported on the substandard equipment supplied by the Town to Indian Neck (a news item in recent papers) and requested the membership call their RTM representatives, the Board of Finance, and the First Selectman to protest and ask for equal fire protection as the rest of Town. Indian Neck/Pine Orchard Fire Co. 9 will not receive a new truck, cost \$140,000, before the year 2002 under the present decisions.

Linda Giordano, Harry Hotchkiss and others questioned the rationale for erecting "Pine Orchard" signs. Mr. Greenalch reminded them that it was approved at the meeting last year, although he did admit a line about obeying speed limits had been omitted. A question was asked about the relationship of Pine Orchard to the Town and how we are able to erect welcoming signs but not traffic signs. Mr. Platt asked if we could get a copy of the safety guidelines the Town uses. Mr. Johnson said that the Board of Police Commissioners has jurisdiction over traffic signs. What we can and will do, is lobby on residents behalf.

Dick Greenalch suggested that copies of the Charter and By-Laws be reprinted and distributed to all Association members so they know just what we can and cannot do. It was reported that the Branford Tree Warden has a limited budget, but if you wish a tree planted in front of your house, purchase it and he will plant it.

A general discussion about where kids can play except on the street followed. Young Park was suggested, as well as the Branford Day Care

Center after hours. Neither of which are suitable for very young children. It was remarked that bikers, adult or children, for safety need to obey traffic laws, including not riding the wrong way on one way streets.

It was moved, seconded and approved that the meeting be adjourned at 9:10 PM

Respectfully submitted,



Elaine Littlehales, Clerk

"August 2, 1999

TO THE MEMBERS OF THE EXECUTIVE COMMITTEE OF THE PINE ORCHARD ASSOCIATION.

AT THE CALL OF THE PRESIDENT, there will be a meeting of the Board on Monday, August 16, 1999 at 8:00 PM in the Municipal Building to:

1. Review matters discussed at the Annual Meeting and review recent correspondence.
2. To elect officers for the coming year.
3. To review the "sign" situation and take action as appropriate.
4. To authorize waterfront repairs.
5. To transact any other business which may come before the meeting.

Attest: Richard Greenalch
President"

MINUTES OF A SPECIAL MEETING OF THE EXECUTIVE COMMITTEE OF THE PINE
ORCHARD ASSOCIATION, AUGUST 16, 1999

President Greenalch called the meeting to order at 8:03 PM. Others present were David Schaffer, Ed Johnson, John Donegan, Jim Redden, Janice Gruendel, Bob Sherwood, and Elaine Littlehales.

The request made by Mr. Platt and others at the Annual Meeting for stop signs on Island View Avenue was discussed. As it is necessary for the Board of Police Commissioners in Branford to review such an application, Mr. Platt is drawing up a letter requesting these signs. The Board will include a request for a stop sign on Pine Orchard Road as well, also to help slow traffic, as recommended at the Annual Meeting last year. Dick Greenalch and Ed Johnson will act as advocates for the residents.

A letter from Police Chief Gill was read wherein he informed us that a proposal for changing the sign-up time for extra duty, even broader than our suggestion, was before the union now negotiating their contract.

On the waterfront, the seawall at Brown's Point has been repaired by Andy DaRos who gave no estimate and has not yet submitted a bill. Though some repairs have been made to the steps at Halstead Lane there are still complaints that the job is incomplete. Vining Bigelow will see about sidewalk work which needs doing in the Brandagee area and at Brown's Point.

The Planning Committee was presented with a letter from Roger Sullivan suggesting a change in the Zoning to mandate hedges, walls and fences in front yards not exceed 4 feet. Though the Board agreed we should limit regulation pertaining to "fences" to safety issues only, Mr. Sullivan will be invited to an informal meeting of the Planning Commission. Invasion of privacy and difficulty enforcing such a ruling were among the Board's objections. Mr. Spivak also wrote a letter protesting the harrassment he is getting from his neighbors about his high hedges. As this harrassment has included tresspassing and damage to his property, he has reported these incidents to the police.

Whether or not to replace the "Pine Orchard" signs which were stolen was discussed. The original intent to encourage visitors to drive responsibly was noted, but the issue was tabled for another meeting.

The Zoning Regulations were read carefully to determine if it is possible for a resident to erect a guest house on his property, and it clearly is not an allowable use of an accessory building. It was also noted that owners of abutting properties ought to be notified of hearings coming before the Zoning Board of Appeals as they are when a special use permit is sought. Dick will notify Judith Burke, Chairman of the ZBA.

As there was no further business, the motion to adjourn was carried at 9:25 PM.

Respectfully submitted,



Elaine Littlehales, Clerk

Addendum: The Board agreed to have Dick Greenalch continue as President, Bob Sherwood as Treasurer and Elaine Littlehales as Clerk, for the coming year.

"December 29, 1999
Pine Orchard, CT

TO THE MEMBERS OF THE EXECUTIVE BOARD OF THE PINE ORCHARD ASSOCIATION:

At the call of the President, there will be a special meeting of the Board on Tuesday, January 4, 2000 at 7:30 PM in the Association Building to consider the following:

1. Hear and act on the proposal of the Pine Orchard Yacht and Country Club to move the accepted Golfer's Comfort Station to a new location north of the 5th green.
2. Discuss and act on whether or not to relocate the Association office to the Association Building at this time inasmuch as we have been asked to pay rent for the space in the Goss Building we now use.
3. Transact any other business which may come before the meeting.

Attest: Richard Greenalch, President"

EXECUTIVE BOARD MEETING
MINUTES OF A PUBLIC HEARING FOR SPECIAL USE PERMIT
TUESDAY, JANUARY 4, 2000

Members present: Richard Greenalch, David Schaffer, John Donegan, Teresa Storer, Vinning Bigelow and Edward Brandt

The President Richard Greenalch called the Special Meeting to order at 7:30 PM to act on the application of the POY&CC, for their modification to a previously approved (October 5, 1998) Golfer's Comfort Station off Totoket Road.

Michael D'Addetta, General Manager of POY&CC, presented the Club's plan to locate the scaled-down version of the previously approved application, from the area of the 4th green to the top of the hill, to an area between the 5th green and the 6th tee. This scaled-down version of the facility will use the originally East Shore Health District approved area for the leaching field site near the 4th green.

Mr. D'Addetta acknowledge that the structure would not be heated and would be closed during the off season. There would be minimal food service, only the warming of food and not the cooking of food, would be premitted. The building would be locked by club personnel when the course is not in play and the winter season.

David Schaffer, Chairman of the Planning Committee, submitted his committee's report of December 1, 1999, which recommends the acceptance of the application.

Teresa Storer made a motion to accept the application. Motion seconded by John Donegan and the vote was unanimous in favor.

Mr. Schaffer read a letter received by him, dated December 15, 1999, from Mr. D'Addetta, requesting the Association Board remove the hearing presentation for the Paddle Tennis Courts, originally scheduled to be on this agenda along with the Comfort Station application. The POY&CC requested that the application be kept active, pending the Club's eventual determination for an ultimate location.

The second item on the call was a determination by the Board to act

pages 77+78 missing. OK'd - *[Signature]*

on the request from the Goss family for rent in the amount of \$100 per month for the Association offices at 8 Anchorage Road. The alternative action would be to move the Association's office to the fire station (i.e. Association Building, 180 Pine Orchard Road). An in-depth discussion, pro and con, was entered by all present.

Vinning Bigelow suggested that the Board hold their next meeting at the Association Office so all could have some sort of feeling for the facility. Lois Jacob noted that Mrs. Goss has let the Association use the offices at her home for years and why should we move now that her family has requested rent of \$100 per month as of November 1, 1999.

A motion was made by John Donegan to remain in the Anchorage Road office and to pay rent as of November 1, 1999, on a month to month basis. Seconded by Teresa Storer, vote unanimous by all in attendance.

Edward Brandt has been appointed to head maintenance for the Association Building on Pine Orchard Road. Noted were issues of interior painting, furnace and other minor repairs and other deferred maintenance issues.

8:30 PM, motion to adjourn made and seconded.

Respectfully submitted,

David Schaffer
Acting for Elaine Littlehales, Clerk

May 19, 2000
Pine Orchard, CT

TO THE MEMBERS OF THE EXECUTIVE BOARD OF THE PINE ORCHARD ASSOCIATION:

At the call of the President, there will be a special meeting of the Board on THURSDAY, MAY 25, 200 AT 8:00 PM IN THE BOARD ROOM AT 8 ANCHORAGE ROAD, to consider the following:

1. Reports from Committee Chairmen
2. Elect a Vice President and 3. Elect a Tax Collector
4. Appoint an alternate to the ZBA
5. Select a replacement for Bob Sherwood on the Executive Committee
6. Set the mill rate for 2000/2001
7. Approve the 2000/2001 budget
8. Set date for the Annual Meeting
9. Review moving the office to the Association Building
10. Choose a Nominating Committee
11. Transact any other business which may come before the meeting.

Attest: Richard Greenalch

Note change of meeting place to The Goss Building as requested at our last meeting."