

Pine Orchard Association (POA) Executive Board authorized sidewalk committee  
Meeting 7-23-2018 Minutes 7:30 PM at POA Offices

Attending: Peter Hugret (Chair), Michael Hopkins, Bob Massey, Patrick Doyle and Rick Ross  
Absent: Edward Perez

Peter began the meeting by briefly describing the actions of the first meeting for Patrick and Bob's benefit as they had not attended the May meeting. Agenda items discussed and agreed to recommendations to be made to the Pine Orchard Association (POA) Executive Board included;

- The minutes of the May 21, 2018 were approved for the record with Bob and Patrick abstaining.
- Should the POA Executive Board approve sidewalk(s) Bob recommended all agreements with the State, Town and contractors be in writing. The committee unanimously agreed.
- Mike reviewed the quote received from Criscuolo Engineering, LLC for \$ 9,500. (see attached copy of the quote for details). Subsequent to the June 4<sup>th</sup> quote a breakdown if only one side were surveyed was requested. The north side would be \$ 7,100. and the south would be \$ 5,100. (Mylar and iron pins are extra as quoted).
- Rick Ross identified the per square foot cost of installing a cement sidewalk ranged from \$8-\$12. This would include permits, excavation, forming, cement and backfilling along the edges. *Subsequent to the meeting Peter measured the north side and applied the square foot cost at \$10 for an approximate installation cost. The length of a sidewalk between Elizabeth Street and Blackstone along Pine Orchard Road is 830 feet with 5 curb cuts. A four foot wide sidewalk would call for 3,320 square feet of construction at a cost of \$33,200. This would bring the total cost to approximately \$40,300. (\$7,100 + \$33,200). This results in an average per linear foot cost of \$51.45.*
- Discussion regarding where best to recommend the location took place for the initial section. There was unanimous agreement the sidewalk be along the north side. Reasons included;
  1. The asphalt sidewalk connecting the above segment with Birch Road is already in place on the north side
  2. The crosswalk at the western end of the segment is already in place across Pine Orchard Road (Rt. 146)
  3. There are several pillars and trees along the south side that would be problematic.
  4. The electric lines along the north side provide better lighting at night. It may be one day the POA Executive Board will look to install lights along the sidewalks which would benefit from being near the existing power lines.
- The committee then discussed where do we go from here. The committee unanimously agreed a Master Plan for a "total" sidewalk project be recommended to the POA Executive Board for their consideration. The committee identified and prioritized their thoughts as to sidewalk segment locations and installation priority. They are (in order of prioritization);
  1. *Elizabeth Street/Pine Orchard Road to Blackstone Avenue-830 Feet* (POA sanctioned study area)
  2. *Spring Rock Road to Yowago Avenue-734 Feet* (north side of Elizabeth Street). At the same time this sidewalk section was done we believe a solid fog line should be painted along Yowago between Elizabeth and Pine Orchard Road identifying the walking area of the road-1,767 Feet. Additionally, the POA should request a painted crosswalk across Elizabeth Street connecting north/south Yowago from the State.
  3. *Birch Road to the Linear Trail 1,144 Feet* (north side of Pine Orchard Road).
  4. *Blackstone to Club Parkway 1,265 Feet* (south side of Pine Orchard Road). A crosswalk should be painted on Pine Orchard Road (State DOT to paint) just to the west of Blackstone. Another crosswalk on Blackstone (Town DPW to paint)
  5. *Blackstone to Young's Pond Park 1,170 Feet* (west side of Blackstone).

6. *Birch to Elizabeth 1,162 Feet* existing bituminous sidewalk to be replaced with cement for aesthetics
7. *Club Parkway to Juniper Point 1,083 Feet (south side of Pine Orchard Road and west side of Totoket).*

The preceding is an encompassing plan for sidewalks throughout lower Pine Orchard (south of the Amtrak rails)

8. The committee then discussed the process and timing of getting POA Executive Board approval. We never took a formal vote, but unanimously agreed the POA should receive this report at the September 2018 POA Executive Board meeting for the record. We see the next steps (assumes further consideration is recommended) to include;
  - A call for a general informational meeting (Chapel) regarding the proposed initial segment and an overview of what is being considered (Master Plan). Committee unanimously agreed on this action.

What follows are my thoughts as to possible near term actions by the Executive Committee after the Committee recommended “General Information” meeting has been held.

- A POA Executive Board member should be appointed to Chair a “new” committee to project plan and manage all activities leading to . . . .
- A Request for Quote being prepared and distributed by year end 2018 for construction to begin in the early Spring of 2019 for at least the segment 1.

The meeting was adjourned at 9:00 PM.

Respectively submitted by Peter Hugret, Sidewalk Committee Chair